

Detailed Terms and Conditions for Engagement of Watchman cum Gardener for RSETI Farrukhabad

For engagement of Watchman cum Gardener (on contractual basis for a period of 3 years subject to annual review and renewal of the contract by the Director once a year) the following terms and conditions to be read and followed by the Applicant:

Job Profile of RSETI Watchman cum Gardener:

1. Watch and ward of the premises.
2. Gardening work and maintenance and upkeep of the premises.
3. In case of need, to perform the duties of the attendant.
4. Any other work entrusted by the Director RSETI from time to time.

Eligibility:

- i) The candidate should have passed 7th Standard.
- ii) Candidate with the ability to read and write local language will be preferred.
- iii) The candidate should have experience preferably in agriculture/ gardening/ horticulture.
- iv) The candidate should preferably be a resident of the district where the RSETI is located.

How to apply:

The application should be submitted by the candidate with necessary documents as per Bank's prescribed format (**Annexure-II**) which is available from our Bank's official website.

Age criteria (age as on 30.09.2024):

Desirable entry level age is 22-40 years subject to physical fitness.

Selection Procedure:

The selection of the candidate is based on performance in the interview. Decision of the Bank in this regard shall be final.

Remuneration:

- (i) The remuneration will be **Rs. 12,000/- (Rupees Five Thousand only)** per month on contractual basis and Annual performance incentive of Rs 800/- every year (800 x 5 - Rs. 16000/-) will be based on satisfactory review/ performance of services rendered.
- (ii) Fixed Conveyance Allowance [FCA]: Rs 800/--pm on declaration basis.
- (iii) The increments accrued shall be continued at the time of each contract period and the contract shall be continued till the retirement age of 60 years or the project period whichever is earlier, subject to satisfactory performance and renewal of the contract period from time to time.



- (iv) Mobile allowance: Rs.300/-pm.
- (v) EPF, ESI, Gratuity as per rules.
- (vi) Annual Medical allowance on declaration basis: Rs. 5000/-

Leave:

- a. Maximum 12 days Casual Leave, 10 Privilege Leave, 10 Sick Leave, in a calendar year only after prior approval of RSETI Director.
- b. There is no provision for encashment of leaves even after exit of the Attendant on any reason/ground. No leaves can be accumulated. At the end of the calendar year, the leaves would lapse.

Exit Policy:

One month's notice from either side.

Important Points:

- i) **Last date for submission of application is 19.10.2024.**
- i) The date of the interview shall be decided with due consultation with higher authorities and with the committee formed for the purpose of appointment of support staff at RSETIs. The same shall be communicated to the Applicants by email. **No separate postal letter will be issued.**
- ii) The duly completed application form should reach us at the following address: **"The Zonal Manager, Bank of India, Hardoi Zonal Office, 849, First Floor Awasthi Complex, Shahjahanpur Road, D.M. Chauraha Hardoi Pin-241001 U.P."** in a closed cover by 4 P.M. on or before **19.10.2024.**
- iii) **"APPLICATION FOR THE POST OF WATCHMAN CUM GARDENER IN RSETI-(Name of RSETI)"** should be mentioned on the top of the envelope. Partially filled or unfilled applications will be summarily rejected.
- iv) Bank will not be held responsible for any postal delay or non-delivery of any communication.
- v) Candidates should mention their e-mail ID without fail in the application form as all communication will be made through e-mail.
- vi) Please note that Bank of India reserves the right to cancel/postpone the advertisement/selection process without any prior notice.
- vii) If any candidate is selected, he/she should not be attached to any Government/Private/any other organization on permanent/temporary/contractual basis as on the date of issue of engagement order.

